



# Junior Leader Job Description for Troop Librarian

**INTRODUCTION:** When you accepted the position of troop librarian, you agreed to provide service in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader.

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**RESPONSIBLE TO:** Assistant senior patrol leader

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## **SPECIFIC DUTIES:**

- Establish and maintain a troop library.
    - Keep records on literature owned by the troop.
    - Add new or replacement items needed.
    - Have literature available for borrowing at troop meetings.
    - Keep system to check literature in and out.
    - Follow up on late returns.
  - Set a good example.
  - Wear the uniform correctly.
  - Live by the Scout Oath and Law.
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**RESOURCES:** As a troop junior leader, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. There also are your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature items that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Scoutmaster Handbook*, No. 6502
- *Woods Wisdom, Troop Program Features*, No. 7262A
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Merit badge pamphlets
- Copy of troop rules and policies
- Troop roster
- Activity calendars (troop, district, school)
- *Troop/Team Record Book*, No. 6510
- Varsity activity pamphlets
- Venture activity pamphlets
- Index of Scouting Literature